


LAMPIRAN


Lampiran 1. Surat Pesanan

| SURAT PESANAN | | Kepada Yth : | |
|----------------------|-------------|-----------------------|-------|
| SALES : | | | |
| No : | | | |
| No : | | | |
| No | NAMA BARANG | QTY | HARGA |
| | | | |
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| | | | |
| TOTAL | | | |
| Catatan : | | Disetujui : | |
| | | | |
| | | | |
| | | | |
| | | Bag. Penjualan | |

Lampiran 2. Faktur Penjualan

|  PT. INDO MARVEL PERKASA Jl. Raya Ngagel 179-183, Ruko Graha Asri K-32, Surabaya Phone 031 5014145 Flexi 031 70078070 Fax 031 5014148 | | Sales Invoice No. | | | | | |
|---|------|-----------------------------|-----------------------------|-----|------|-----------|--------|
| Customer | | | Tanggal Kirim Sales Name | | | | |
| | | | Jatuh Tempo PO. No. | | | | |
| No. | Code | Item Description | Unit Price | Qty | Unit | Discount | Amount |
| | | | | | | | |
| Terbilang ** | | | | | | Sub Total | |
| Best Regards | | Shipper | Received By | | | | |
| | | | | | | | |
| | | Date : | Date : | | | | |
| THANK YOU FOR TRUST OUR PRODUCTS GOOD LUCK AND ALWAYS KEEP IN FIRE =) | | | | | | | |
| CONTINUOUS FORM - PREPRINTED CONTINUOUS FORM - REGISTER ROLL - PREPRINTED REGISTER ROLL - THERMAL - FAX - LINEN - NCR IN ROLL | | | | | | | |

Lampiran 4. Surat Jalan



PT. INDO MARVEL PERKASA
 Jl. Raya Ngagel 179-183, Ruko Graha Asri K-32, Surabaya
 Phone 031 5014145 | Flexi 031 70078070 | Fax 031 5014148

Delivery Order

No.

Tanggal

INVOICE. No.


| No. | Code | Item Description | Unit Price | Qty | Unit | Amount |
|-----------|------|------------------|------------|-----|------|--------|
| | | | | | | |
| Terbilang | | | Sub Total | | | |

| | | |
|--------------|---------|-------------|
| Best Regards | Shipper | Received By |
| | | |
| Date : | Date : | |

THANK YOU FOR TRUST OUR PRODUCTS
 GOOD LUCK AND ALWAYS KEEP IN FIRE =)

CONTINUOUS FORM - PREPRINTED CONTINUOUS FORM - REGISTER ROLL - PREPRINTED REGISTER ROLL - THERMAL - FAX - LINEN - NCR IN ROLL

Lampiran 5. Nota Retur Penjualan



PT. INDO MARVEL PERKASA
 Jl. Raya Ngagel 179-183, Ruko Graha Asri K-32, Surabaya
 Phone 031 5014145 | Flexi 031 70078070 | Fax 031 5014148

Return Invoice

No. Tanggal

INVOICE. No.

| No. | Code | Item Description | Unit Price | Qty | Unit | Amount |
|-----------|------|------------------|------------|-----|------|--------|
| | | | | | | |
| Terbilang | | | Sub Total | | | |

| | | |
|--------------|---------|-------------|
| Best Regards | Shipper | Received By |
| | | |
| Date : | Date : | |

THANK YOU FOR TRUST OUR PRODUCTS
 GOOD LUCK AND ALWAYS KEEP IN FIRE =)

CONTINUOUS FORM - PREPRINTED CONTINUOUS FORM - REGISTER ROLL - PREPRINTED REGISTER ROLL - THERMAL - FAX - LINEN - NCR IN ROLL

Lampiran 6. Daftar Surat Pemberitahuan

| | | | | |
|-----------------------------------|-----------------------|-------------------|-------------------|-------------------|
| PT. Indo Marvel Perkasa | | | | |
| Surabaya | | | | |
| DAFTAR SURAT PEMBERITAHUAN | | | | |
| No. : | | | | |
| Tanggal : | | | | |
| No. | Nama Pelanggan | No. Faktur | Keterangan | Jumlah Rp. |
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| Bagian Penagihan, | | | | |

Lampiran 7. Bukti Kas Masuk

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|--------------------------------|-------------------|---------------|
| PT. Indo Marvel Perkasa | | |
| Surabaya | | |
| | | |
| BUKTI KAS MASUK | | |
| No: | | Tgl : |
| | | |
| No. | Keterangan | Jumlah |
| | | |
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| | | |
| | TOTAL | |
| Kasir, | | Direktur, |

Lampiran 8. Laporan Penerimaan Barang Retur

| | | |
|--|-------------------------|----------------|
| PT. Indo Marvel Perkasa | | |
| Surabaya | | |
| LAPORAN PENERIMAAN BARANG RETUR | | |
| No. | : | |
| Tanggal | : | |
| Barang diterima dari | : | |
| | | |
| No. | Deskripsi Barang | Jumlah |
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| | | |
| Keterangan: | | |
| Direktur, | Penjualan, | Gudang, |

Lampiran 10. Laporan Daftar Umur Piutang

| LAPORAN DAFTAR UMUR PIUTANG AGUSTUS 2012 | | | | | | |
|--|---------------------|-----------|---------|------------|------------|----------|
| No. | Customer | Belum JT | 14 hari | 15-30 | 31-60 | ≥60 hari |
| 1 | Adi Bandung | | | | 10,836,984 | |
| 2 | ASA | 79,815 | | 1,409,478 | 6,764,235 | |
| 3 | Andika Jaya | | | | | |
| 4 | Asean Paper | | | | | |
| 5 | Anugrah UD Gresik | 1,004,659 | | 4,618,642 | | |
| 6 | Ardiles | | | | | |
| 7 | Atlantik | | | 1,200,000 | | |
| 8 | Anugrah Stationary | | | | | |
| 9 | Anugrah Ngajel Rejo | | | | | |
| 10 | AI (Citra Mandiri) | 994,809 | | 11,550,504 | 30,648,117 | |