

APPENDICES

APPENDIX 1

Observation Sheet

Day, Date :

Meeting :

Time :

Activity :

1. Showing appropriate teacher behaviors	N	Y	Notes
1.1. Attitude:			
- Remember students' names			
- Recognize birthdays			
- Move around in class			
- Giving praise:			
• Praising good behavior			
• Commenting on good work			
• Making helpful suggestions			
• Encouraging pupil's efforts			
- Be fair			
- Accepting mistakes			
- Using eye contact			
- Using gestures			
- Using facial expressions (happy, angry, upset, sad)			
1.2. Classroom language:			
1.2.1. Beginning			
- Everyday greetings			
- Taking the register			
- Reviewing the previous lesson			
1.2.2. Running the lesson:			
- Giving clear instruction			
- Using teaching aids			
1.2.3. Ending the lesson			
- Summarizing			
- Giving homework			
- Saying goodbye			

2. Creating a pleasant and supportive classroom atmosphere			
- Decorating the classroom with			
• Displays of students' work			
• Calendars			
• Posters			
• Birthday chart			
• Postcards			
- Seating arrangement			
3. Making the activities and tasks more interesting			
- Word puzzle			
- Colorful worksheet			
- The topic is related to children' life			
- Telling stories to children			
- Using songs and rhymes			
- Children' role play activity			
- Making arts and crafts			
- Working in groups			
- Using games			
Notes: N: No Y: Yes			

APPENDIX 2

Table of Motivational Strategies Used by the Teacher in All the Meetings

Motivational Strategies	1 st Meeting	2nd Meeting	3rd Meeting	4th Meeting	5th Meeting	6th Meeting
1. Showing appropriate teacher behaviours						
1.1 Attitude:						
- Remember students' name						
- Recognize birthdays						
- Move around in class						
- Giving praise:						
• Praising good behaviour						
• Commenting on good work						
• Making helpful suggestions						
• Encouraging pupils' efforts						
- Be fair						
- Accepting mistakes						
- Using eye contact						
- Using gestures						
- Using facial expressions						
1.2 Classroom language:						
1.2.1 Beginning:						
- Everyday greetings						
- Taking the register						
- Reviewing the previous lesson						
1.2.2 Running the lesson:						
- Giving clear instruction						
- Using teaching aids						

1.2.3 Ending the lesson: - Summarising						
- Giving homework						
- Saying goodbye						
2. Creating a pleasant and supportive classroom atmosphere						
- Decorating the classroom with: ● Displays of students' work						
● Calendars						
● Posters						
● Birthday chart						
● Postcards						
- Seating arrangement						
3. Making the activities and tasks more interesting						
- Word puzzle						
- Colorful worksheet						
- The topic is related to children' life						
- Telling stories to children						
- Using songs and rhymes						
- Children' role play						
- Making arts and crafts						
- Working in groups						
- Using games						

APPENDIX 3

Observation Sheet of the First Meeting

Day, Date : Tuesday, March 13th, 2012

Meeting : First meeting

Time : 9.15- 10.00

Activity : Pase Time

1. Showing appropriate teacher behaviors	N	Y	Notes
1.3. Attitude: - Remember students' names		√	The teacher called the name of the children, example: "Laura.."
- Recognize birthdays	X		No one celebrated birthday
- Move around in class		√	
- Giving praise:			
• Praising good behavior			
• Commenting on good work		√	"Yes, good or yes, all right"
• Making helpful suggestions		√	One of the students forgot to ask permission to go to the scoring table and the teacher helped by saying "May I.." and finally the student continued "May I go to scoring table?"; teacher said, <i>May I help you?</i>
• Encouraging pupil's efforts		√	The teacher helped the children in difficulties in doing the workbook
- Be fair		√	The teacher played and talked to all the children
- Accepting mistakes		√	The teacher reminded the children how to do the page
- Using eye contact		√	
- Using gestures		√	The teacher gave thumb up for the child's good work

- Using facial expressions (happy, angry, up set, sad)		√	The teacher smiled at the children
1.4. Classroom language:			
1.4.1. Beginning	X		
- Everyday greetings			
- Taking the register	X		
- Reviewing the previous lesson	X		
1.4.2. Running the lesson:			
- Giving clear instruction		√	Before starting the lesson, the teacher explained the activity today by saying, <i>“it’s your time to do your pace and test. Your time until the long arrow goes to 11. Now, you can take your box and start doing the workbook</i>
- Using teaching aids	X		
1.4.3. Ending the lesson			
- Summarizing	X		
- Giving homework	X		
- Saying goodbye		√	The teacher said, <i>“Time is up”</i>
2. Creating a pleasant and supportive classroom atmosphere			
- Decorating the classroom with			
• Displays of students’ work		√	The students’ works were displayed on their own table
• Calendars		√	It was written on the white board and also one is hanging on the wall
• Posters	X		
• Birthday chart		√	It was put on the outside of the class
• Postcards	X		

- Seating arrangement		√	In doing the workbook, the students work individually on their own table which is called student' office
3. Making the activities and tasks more interesting			
- Word puzzle	X		
- Colorful worksheet		√	Colorful workbook
- The topic is related to children' life		√	Things around the children
- Telling stories to children	X		
- Using songs and rhymes	X		
- Children' role play	X		
- Making arts and crafts	X		
- Working in groups	X		
- Using games	X		
<p>N = No. Y = Yes. √ = Motivational strategies used by the teacher. X = Motivational strategies did not use by the teacher.</p>			

Appendix 4

Observation Sheet of the Second Meeting

Day, Date : Wednesday, March 14th, 2012

Meeting : Second Meeting

Time : 10.30-11.15

Activity : Story Telling about “Tiny Tiger”

1. Showing appropriate teacher behaviors	N	Y	Notes
1.1 Attitude: - Remember students' names		√	The teacher mentioned the name of the children, example, <i>Ken..</i>
- Recognize birthdays	X		No one celebrated birthday
- Move around in class		√	
- Giving praise:			
• Praising good behavior		√	<i>“Thank you Henok, Thank you Ken”</i>
• Commenting on good work		√	The teacher said, <i>“Good Noel, Tiger has T sound”</i>
• Making helpful suggestions		√	In the story, the teacher told them what should they do
• Encouraging pupil's efforts		√	
- Be fair		√	The teacher played and talked to all the children
- Accepting mistakes	X		
- Using eye contact		√	
- Using gestures		√	The teacher showed two meant that the children should make 2 rows.
- Using facial expressions (happy, angry, up set, sad)		√	The teacher smiled at the children
1.2 Classroom language: 1.2.1 Beginning	X		

- Everyday greetings			
- Taking the register	X		
- Reviewing the previous lesson		√	
1.2.2 Running the lesson:			
- Giving clear instruction	X		
- Using teaching aids		√	The teacher used story book
1.2.3 Ending the lesson			
- Summarizing		√	
- Giving homework	X		
- Saying goodbye	X		
2. Creating a pleasant and supportive classroom atmosphere			
- Decorating the classroom with :			
• Displays of students' work		√	The students' works were displayed on their own table
• Calendars		√	It was written on the white board and also one is hanging on the wall
• Posters	X		
• Birthday chart		√	It was put on the outside of the class
• Postcards	X		
- Seating arrangement		√	The teacher set the chairs into 2 rows
3. Making the activities and tasks more interesting			
- Word puzzle	X		
- Colorful worksheet	X		
- The topic is related to children' life		√	The story was about tiny tiger played baseball with his friends
- Telling stories to children		√	
- Using songs and rhymes		√	
- Children' role play	X		

- Making arts and crafts	X		
- Working in groups	X		
- Using games	X		
Notes: N = No. Y = Yes. √ = Motivational strategies used by the teacher. X = Motivational strategies did not use by the teacher.			

Appendix 5

Observation Sheet of the Third Meeting

Day, Date : Thursday, March 15th, 2012

Meeting : Third Meeting

Time : 10.30- 11.15

Activity : Pase Time

1. Showing appropriate teacher behaviors	N	Y	Notes
1.1 Attitude: - Remember students' names		√	The teacher called the student's name, example, <i>Eveline..Adele..</i>
- Recognize birthdays	X		No one celebrated birthday
- Move around in class		√	
- Giving praise:			
• Praising good behavior			
• Commenting on good work		√	" <i>Yes, Good or Yes, All right</i> "
• Making helpful suggestions		√	The teacher said, " <i>Ok Hizkia, may I help you?;</i> The teacher said, " <i>I'll go to your office later, ok?</i> "
• Encouraging pupil's efforts		√	" <i>Let's finifh your pace Debo then you can go to the scoring table</i> ". The teacher said to Debo, " <i>Are you sure?</i> "
- Be fair		√	The teacher played and talked to all the children
- Accepting mistakes	X		
- Using eye contact		√	
- Using gestures		√	Knoding her head
- Using facial expressions		√	The children were noisy and the

(happy, angry, up set, sad)			teacher showed her up set and said “ <i>I will not let you enter to tge learning center if you are still noisy</i> ”
1.2 Classroom language:			
1.2.1 Beginning			
- Everyday greetings	X		
- Taking the register	X		
- Reviewing the previous lesson	X		
1.2.2 Running the lesson:			
- Giving clear instruction		√	The teacher told to Debo, “ <i>finish your page first</i> ”. The teacher said to kent, “ <i>you may go to scoring table</i> ”. The teacher said, “ <i>no sound pleas.</i> ”. The teacher said, “ <i>go back to your office</i> ”
- Using teaching aids	X		
1.2.3 Ending the lesson			
- Summarizing	X		
- Giving homework	X		
- Saying goodbye		√	The teacher said, “ <i>Time is up</i> ” and told tp the children what would be the next activity
2. Creating a pleasant and supportive classroom atmosphere			
- Decorating the classroom with			
• Displays of students’ work		√	The students’ work are displayed on their own table
• Calendars		√	It was written on the white board and also one is hanging on the wall
• Posters	X		
• Birthday chart		√	It is put on the outside of the class
• Postcards	X		
- Seating arrangement		√	In doing the workbook, the

			students work individually on their own table which is called student' office
3. Making the activities and tasks more interesting			
- Word puzzle	X		
- Colorful worksheet		√	Colorful workbook
- The topic is related to children' life		√	It was about things around them
- Telling stories to children	X		
- Using songs and rhymes	X		
- Children' role play	X		
- Making arts and crafts	X		
- Working in groups	X		
- Using games	X		
Notes: N = No. Y = Yes. √ = Motivational strategies used by the teacher. X = Motivational strategies did not use by the teacher.			

Appendix 6

Observation Sheet of the Fourth Meeting

Day, Date : Friday, March 16th, 2012

Meeting : Fourth Meeting

Time : 10.30-11.15

Activity : Story Telling about “Pretty Peacock”

1. Showing appropriate teacher behaviors	N	Y	Notes
1.1 Attitude:			
- Remember students' names		√	The teachers called students name, such as “ <i>Kenko, Jess</i> ”
- Recognize birthdays	X		No one celebrated birthday
- Move around in class		√	
- Giving praise:			
• Praising good behavior	X		
• Commenting on good work		√	“ <i>Yes, Right</i> ”
• Making helpful suggestions		√	The teacher suggested the children to follow the song nicely and gave suggestion related to the story
• Encouraging pupil's efforts		√	When Debo asked what park is, the teacher gave a clue until one student answerd, “ <i>taman</i> ”
- Be fair		√	The teacher played and talked to all the children
- Accepting mistakes	X		
- Using eye contact		√	
- Using gestures		√	
- Using facial expressions (happy, angry, up set, sad)		√	
1.2 Classroom language:			
1.2.1 Beginning			
- Everyday greetings	X		

- Taking the register	X		
- Reviewing the previous lesson		√	
1.2.2 Running the lesson:			
- Giving clear instruction		√	The teacher said, “ <i>When you sing ABC song, please follow the music.</i> ” When the children were noisy, the teacher said “1,2,3,” to make them quiet. The teacher asked them to stand up
- Using teaching aids		√	The teacher used a story book and brought the real pie for the children
1.2.3 Ending the lesson			
- Summarizing		√	The teacher summarised the story
- Giving homework	X		
- Saying goodbye	X		
2. Creating a pleasant and supportive classroom atmosphere			
- Decorating the classroom with			
• Displays of students’ work		√	The students’ work were displayed on each table of the children
• Calendars		√	It was written on the white board and also one is hanging on the wall
• Posters	X		
• Birthday chart		√	It was put on the outside of the class
• Postcards	X		
- Seating arrangement		√	The teacher arranged the chairs like letter U or it is called horseshoe arrangement
3. Making the activities and tasks more interesting			
- Word puzzle	X		

- Colorful worksheet	X		
- The topic is related to children' life		√	The story was telling them to obey to their grandma, mom, and also friends.
- Telling stories to children		√	
- Using songs and rhymes		√	Alphabet songs and a songs about Pretty Peacock
- Children' role play	X		
- Making arts and crafts	X		
- Working in groups	X		
- Using games	X		

Notes:

N = No.

Y = Yes.

√ = Motivational strategies used by the teacher.

X = Motivational strategies did not use by the teacher.

Appendix 7

Observation Sheet of the Fifth Meeting

Day, Date : Monday, March 19th, 2012

Meeting : Fifth Meeting

Time : 10.45-11.30

Activity : Story Telling about “Pretty Peacock” (Part II)

1. Showing appropriate teacher behaviors	N	Y	Notes
1.1 Attitude:			
- Remember students' names		√	The teacher called students' name, for example, "Debo..Eveline, sit down please"
- Recognize birthdays	X		No one celebrated birthday
- Move around in class		√	
- Giving praise:			
• Praising good behavior	X		
• Commenting on good work		√	"Yes, Alright or Good"
• Making helpful suggestions		√	
• Encouraging pupil's efforts	X		
- Be fair		√	The teacher played and talked to all the children
- Accepting mistakes		√	
- Using eye contact		√	
- Using gestures		√	
- Using facial expressions (happy, angry, up set, sad)		√	
1.2 Classroom language:			
1.2.1 Beginning			
- Everyday greetings	X		
- Taking the register	X		
- Reviewing the previous lesson		√	
1.2.2 Running the lesson:			
- Giving clear instruction		√	You may drink, the teacher said zero which meant please be quiet.

- Using teaching aids		√	Story book and realia (stove)
1.2.3 Ending the lesson			
- Summarizing		√	
- Giving homework	X		
- Saying goodbye	X		
2. Creating a pleasant and supportive classroom atmosphere			
- Decorating the classroom with			
• Displays of students' work		√	The students' works were displayed on each table of the children
• Calendars		√	It was written on the white board and also one is hanging on the wall
• Posters	X		
• Birthday chart		√	It was put on the outside of the class
• Postcards	X		
- Seating arrangement		√	The children sat on the carpet
3. Making the activities and tasks more interesting			
- Word puzzle	X		
- Colorful worksheet	X		
- The topic is related to children' life		√	The story was talking about family and friends
- Telling stories to children		√	
- Using songs and rhymes		√	
- Children' role play	X		
- Making arts and crafts	X		
- Working in groups	X		
- Using games	X		
Notes:			
N = No.			
Y = Yes.			
√ = Motivational strategies used by the teacher.			
X = Motivational strategies did not use by the teacher.			

Appendix 8

Observation Sheet of the Sixth Meeting

Day, Date : Tuesday, March 20th, 2012

Meeting : Sixth Meeting

Time : 10.45-11.15

Activity : Games

1. Showing appropriate teacher behaviors	N	Y	Notes
1.1 Attitude: - Remember students' names		√	The teacher called students' name, for example, "it's time for Ms. Eveline and Mr. Kenko to answer the question"
- Recognize birthdays	X		No one celebrated birthday
- Move around in class	X		The teacher only sat on the chair and asked several questions for the children.
- Giving praise:			
• Praising good behavior	X		
• Commenting on good work		√	"Good"
• Making helpful suggestions	X		
• Encouraging pupil's efforts		√	The teacher gave a second chance for the children who couldn't answer the question
- Be fair		√	The teacher played and talked to all the children
- Accepting mistakes		√	The teacher did not mind when the students could not give the right answer.
- Using eye contact		√	
- Using gestures		√	
- Using facial expressions (happy, angry, up set, sad)		√	
1.2 Classroom language:			
1.2.1 Beginning			
- Everyday greetings	X		
- Taking the register	X		
- Reviewing the previous	X		

lesson			
1.2.2 Running the lesson:			
- Giving clear instruction		√	The teacher explained how to play the game
- Using teaching aids		√	The teacher used alphabet card
1.2.3 Ending the lesson			
- Summarizing	X		
- Giving homework	X		
- Saying goodbye	X		
2. Creating a pleasant and supportive classroom atmosphere			
- Decorating the classroom with			
• Displays of students' work		√	The students' work were displayed on each table of the children
• Calendars		√	It was written on the white board and also one is hanging on the wall
• Posters	X		
• Birthday chart		√	It was put on the outside of the class
• Postcards	X		
- Seating arrangement		√	The teacher asked them to make two lines and sit on the floor
3. Making the activities and tasks more interesting			
- Word puzzle	X		
- Colorful worksheet	X		
- The topic is related to children' life		√	Things around the children, such as animal
- Telling stories to children	X		
- Using songs and rhymes	X		
- Children' role play	X		
- Making arts and crafts	X		
- Working in groups	X		
- Using games		√	
Notes:			
N = No.			
Y = Yes.			
√ = Motivational strategies used by the teacher.			
X = Motivational strategies did not use by the teacher.			

Appendix 9

Table of Motivational Strategies Used by the Teacher in All the Meetings

Motivational Strategies	1 st Meeting	2nd Meeting	3rd Meeting	4th Meeting	5th Meeting	6th Meeting
1.Showing appropriate teacher behaviours						
1.3 Attitude: -Remember students' name	√	√	√	√	√	√
-Recognize birthdays	X	X	X	X	X	X
- Move around in class	√	X	√	X	X	X
-Giving praise:						
• Praising good behaviour	X	√	X	X	X	X
•Commenting on good work	√	√	√	√	√	√
• Making helpful suggestions	√	√	√	√	√	X
•Encouraging pupils' efforts	√	√	√	√	X	√
-Be fair	√	√	√	√	√	√
-Accepting mistakes	√	X	X	X	√	√
-Using eye contact	√	√	√	√	√	√
-Using gestures	√	√	√	√	√	√
-Using facial expressions	√	√	√	√	√	√
1.2 Classroom language:						
1.2.1 Beginning: -Everyday greetings	X	X	X	X	X	X
-Taking the	X	X	X	X	X	X

register						
-Reviewing the previous lesson	X	√	X	√	√	X
1.2.2 Running the lesson: -Giving clear instruction	√	X	√	√	√	√
-Using teaching aids	X	√	X	√	√	√
1.2.3 Ending the lesson: -Summarising	X	√	X	√	√	X
-Giving homework	X	X	X	X	X	X
-Saying goodbye	√	X	√	X	X	X
2.Creating a pleasant and supportive classroom atmosphere						
-Decorating the classroom with: ●Displays of students' work	√	√	√	√	√	√
●Calendars	√	√	√	√	√	√
●Posters	X	X	X	X	X	X
●Birthday chart	√	√	√	√	√	√
●Postcards	X	X	X	X	X	X
-Seating arrangement	√	√	√	√	√	√
3.Making the activities and tasks more interesting						
-Word puzzle	X	X	X	X	X	X
-Colorful worksheet	√	X	√	X	X	X
-The topic is related to children' life	√	√	√	√	√	√
-Telling	X	√	X	√	√	X

stories to children						
-Using songs and rhymes	X	√	X	√	√	X
-Children' role play	X	X	X	X	X	X
-making arts and crafts	X	X	X	X	X	X
-working in groups	X	X	X	X	X	X
-using games	X	X	X	X	X	√
<p>Notes: √ = Motivational strategies used by the teacher. X = Motivational strategies did not use by the teacher.</p>						

