

Lampiran 1

Pertanyaan dan Hasil Observasi Dokumen Surat Pesanan Bahan

Atribut 1 : Apakah surat pesanan bahan selalu ditanda tangani oleh staf pengadaan dan pemasok?

Nama Perusahaan : PD. Karunia		
Periode Pemeriksaan : Oktober 2014		
Lingkup : Dokumen Pesanan Pembelian		
Sampling : SPBn		
No	No. SPBn	Atribut
		1
1	10/SPBn/14/10/0050	√
2	10/SPBn/14/10/0024	√
3	10/SPBn/14/10/0013	√
4	10/SPBn/14/10/0015	√
5	10/SPBn/14/10/0015	√
6	10/SPBn/14/10/0040	√
7	10/SPBn/14/10/0034	√
8	10/SPBn/14/10/0036	√
9	10/SPBn/14/10/0007	√
10	10/SPBn/14/10/0003	√
11	10/SPBn/14/10/0008	√
12	10/SPBn/14/10/0225	√

13	10/SPBn/14/10/0248	√
14	10/SPBn/14/10/0241	√
15	10/SPBn/14/10/0190	√
16	10/SPBn/14/10/0194	√
17	10/SPBn/14/10/0160	√
18	10/SPBn/14/10/0181	√
19	10/SPBn/14/10/0140	√
20	10/SPBn/14/10/0183	√
21	10/SPBn/14/10/0204	√
22	10/SPBn/14/10/0069	√
23	10/SPBn/14/10/0009	√
24	10/SPBn/14/10/0156	√
25	10/SPBn/14/10/0115	√
26	10/SPBn/14/10/0312	√
27	10/SPBn/14/10/0017	√
28	10/SPBn/14/10/0300	√
29	10/SPBn/14/10/0275	√
30	10/SPBn/14/10/0225	√
31	10/SPBn/14/10/0090	√
32	10/SPBn/14/10/0066	√
33	10/SPBn/14/10/0111	√
34	10/SPBn/14/10/0302	√
35	10/SPBn/14/10/0265	√
36	10/SPBn/14/10/0277	√

37	10/SPBn/14/10/0249	√
38	10/SPBn/14/10/0288	√
39	10/SPBn/14/10/0018	√
40	10/SPBn/14/10/0226	√
41	10/SPBn/14/10/0037	√
42	10/SPBn/14/10/0089	√
43	10/SPBn/14/10/0114	√
44	10/SPBn/14/10/0107	√
45	10/SPBn/14/10/0023	√
46	10/SPBn/14/10/0182	√
47	10/SPBn/14/10/0240	√
48	10/SPBn/14/10/0033	√
49	10/SPBn/14/10/0182	√
50	10/SPBn/14/10/0039	√

Lampiran 2

Pertanyaan dan Hasil Observasi Dokumen Lembar Penerimaan Bahan

Atribut 1 : Apakah lembar penerimaan bahan ditanda tangani oleh kepala gudang dan kepala pengadaan?

Nama Perusahaan : PD. Karunia		
Periode Pemeriksaan : Oktober 2014		
Lingkup : Dokumen Penerimaan Bahan Baku		
Sampling : LPB		
No	No. LPB	Atribut
		1
1	10/LPB/14/10/0200	√
2	10/LPB/14/10/0232	√
3	10/LPB/14/10/0221	√
4	10/LPB/14/10/0224	√
5	10/LPB/14/10/0125	√
6	10/LPB/14/10/0226	√
7	10/LPB/14/10/0018	√
8	10/LPB/14/10/0121	√
9	10/LPB/14/10/0086	√
10	10/LPB/14/10/0005	√
11	10/LPB/14/10/0063	√

12	10/LPB/14/10/0222	√
13	10/LPB/14/10/0123	√
14	10/LPB/14/10/0196	√
15	10/LPB/14/10/0056	√
16	10/LPB/14/10/0187	√
17	10/LPB/14/10/0166	√
18	10/LPB/14/10/0165	√
19	10/LPB/14/10/0146	√
20	10/LPB/14/10/0271	√
21	10/LPB/14/10/0152	√
22	10/LPB/14/10/0163	√
23	10/LPB/14/10/0269	√
24	10/LPB/14/10/0259	√
25	10/LPB/14/10/0154	√
26	10/LPB/14/10/0202	√
27	10/LPB/14/10/0189	√
28	10/LPB/14/10/0198	√
29	10/LPB/14/10/0221	√
30	10/LPB/14/10/0111	√
31	10/LPB/14/10/0078	√
32	10/LPB/14/10/0002	√
33	10/LPB/14/10/0015	√
34	10/LPB/14/10/0073	√
35	10/LPB/14/10/0087	√

36	10/LPB/14/10/0054	√
37	10/LPB/14/10/0062	√
38	10/LPB/14/10/0066	√
39	10/LPB/14/10/0165	√
40	10/LPB/14/10/0032	√
41	10/LPB/14/10/0003	√
42	10/LPB/14/10/0008	√
43	10/LPB/14/10/0215	√
44	10/LPB/14/10/0218	√
45	10/LPB/14/10/0088	√
46	10/LPB/14/10/0017	√
47	10/LPB/14/10/0022	√
48	10/LPB/14/10/0049	√
49	10/LPB/14/10/0085	√
50	10/LPB/14/10/0199	√

Lampiran 3

Pertanyaan dan Hasil Observasi Dokumen Surat Perintah Keluar Bahan

Atribut 1 : Apakah surat perintah keluar bahan ditanda tangani oleh staf PPIC, Kepala PPIC, departemen terkait, dan staf gudang bahan?

Nama Perusahaan : PD. Karunia		
Periode Pemeriksaan : Oktober 2014		
Lingkup : Dokumen Pengeluaran Bahan Baku		
Sampling : SPKB		
No	No. SPKB	Atribut
		1
1	10/SPKB/14/10/0233	√
2	10/SPKB/14/10/0147	√
3	10/SPKB/14/10/0144	√
4	10/SPKB/14/10/0136	√
5	10/SPKB/14/10/0221	√
6	10/SPKB/14/10/0136	√
7	10/SPKB/14/10/0017	√
8	10/SPKB/14/10/0124	
9	10/SPKB/14/10/0121	
10	10/SPKB/14/10/0100	√
11	10/SPKB/14/10/0107	
12	10/SPKB/14/10/0085	√

13	10/SPKB/14/10/0117	√
14	10/SPKB/14/10/0083	√
15	10/SPKB/14/10/0077	√
16	10/SPKB/14/10/0216	√
17	10/SPKB/14/10/0215	√
18	10/SPKB/14/10/0262	√
19	10/SPKB/14/10/0041	√
20	10/SPKB/14/10/0063	
21	10/SPKB/14/10/0082	√
22	10/SPKB/14/10/0040	√
23	10/SPKB/14/10/0063	√
24	10/SPKB/14/10/0094	√
25	10/SPKB/14/10/0197	√
26	10/SPKB/14/10/0221	
27	10/SPKB/14/10/0222	
28	10/SPKB/14/10/0247	√
29	10/SPKB/14/10/0194	√
30	10/SPKB/14/10/0257	√
31	10/SPKB/14/10/0194	√
32	10/SPKB/14/10/0170	√
33	10/SPKB/14/10/0004	√
34	10/SPKB/14/10/0150	√
35	10/SPKB/14/10/0239	√
36	10/SPKB/14/10/0073	√

37	10/SPKB/14/10/0189	√
38	10/SPKB/14/10/0003	√
39	10/SPKB/14/10/0188	√
40	10/SPKB/14/10/0135	√
41	10/SPKB/14/10/0133	√
42	10/SPKB/14/10/0123	√
43	10/SPKB/14/10/0099	√
44	10/SPKB/14/10/0104	√
45	10/SPKB/14/10/0086	√
46	10/SPKB/14/10/0261	√
47	10/SPKB/14/10/0040	√
48	10/SPKB/14/10/0124	√
49	10/SPKB/14/10/0039	√
50	10/SPKB/14/10/0196	√

Lampiran 4

Pertanyaan dan Hasil Observasi Dokumen Bukti Pengeluaran Bahan

Atribut 1 : Apakah nomor SPKB pada dokumen BPB sesuai dengan SPKB terkait?

Atribut 2 : Apakah bukti pengeluaran bahan ditanda tangani oleh kepala gudang, departemen terkait, dan staf gudang?

Nama Perusahaan : PD. Karunia			
Periode Pemeriksaan : Oktober 2014			
Lingkup : Dokumen Pengeluaran Bahan Baku			
Sampling : BPB			
No	No. BPB	Atribut	
		1	2
1	10/BPB/14/10/0260	√	√
2	10/BPB/14/10/0225	√	√
3	10/BPB/14/10/0227	√	√
4	10/BPB/14/10/0021	√	
5	10/BPB/14/10/0396	√	
6	10/BPB/14/10/0387	√	√
7	10/BPB/14/10/0342	√	√
8	10/BPB/14/10/0269	√	√
9	10/BPB/14/10/0341	√	√
10	10/BPB/14/10/0290	√	√

11	10/BPB/14/10/0117	√	
12	10/BPB/14/10/0305	√	√
13	10/BPB/14/10/0404	√	√
14	10/BPB/14/10/0001	√	√
15	10/BPB/14/10/0272	√	√
16	10/BPB/14/10/0252	√	√
17	10/BPB/14/10/0250	√	√
18	10/BPB/14/10/0244	√	√
19	10/BPB/14/10/0142	√	√
20	10/BPB/14/10/0137	√	
21	10/BPB/14/10/0129	√	√
22	10/BPB/14/10/0118	√	√
23	10/BPB/14/10/0112	√	√
24	10/BPB/14/10/0099	√	√
25	10/BPB/14/10/0079	√	√
26	10/BPB/14/10/0312	√	√
27	10/BPB/14/10/0288	√	√
28	10/BPB/14/10/0176	√	√
29	10/BPB/14/10/0099	√	√
30	10/BPB/14/10/0042	√	√
31	10/BPB/14/10/0008	√	√
32	10/BPB/14/10/0026	√	√
33	10/BPB/14/10/0205	√	√
34	10/BPB/14/10/0204	√	√

35	10/BPB/14/10/0156	√	√
36	10/BPB/14/10/0214	√	√
37	10/BPB/14/10/0210	√	√
38	10/BPB/14/10/0216	√	√
39	10/BPB/14/10/0262	√	√
40	10/BPB/14/10/0017	√	√
41	10/BPB/14/10/0085	√	√
42	10/BPB/14/10/0128	√	√
43	10/BPB/14/10/0340	√	√
44	10/BPB/14/10/0138	√	√
45	10/BPB/14/10/0311	√	√
46	10/BPB/14/10/0116	√	√
47	10/BPB/14/10/0202	√	√
48	10/BPB/14/10/0400	√	√
49	10/BPB/14/10/0369	√	√
50	10/BPB/14/10/0019	√	√

Lampiran 5

Pertanyaan dan Hasil Observasi Dokumen Surat Pesanan Jasa

Atribut 1 : Apakah surat pesanan jasa selalu ditanda tangani oleh staf pengadaan dan pemasok?

Nama Perusahaan : PD. Karunia		
Periode Pemeriksaan : Oktober 2014		
Lingkup : Dokumen Pengeluaran Bahan Baku		
Sampling : SPJ		
No	No. SPJ	Atribut
		1
1	10/SPJ/14/10/0265	√
2	10/SPJ/14/10/0075	√
3	10/SPJ/14/10/0072	√
4	10/SPJ/14/10/0079	√
5	10/SPJ/14/10/0001	√
6	10/SPJ/14/10/0092	√
7	10/SPJ/14/10/0088	√
8	10/SPJ/14/10/0096	√
9	10/SPJ/14/10/0019	√
10	10/SPJ/14/10/0008	√
11	10/SPJ/14/10/0081	√
12	10/SPJ/14/10/0101	√
13	10/SPJ/14/10/0100	√

14	10/SPJ/14/10/0244	√
15	10/SPJ/14/10/0241	√
16	10/SPJ/14/10/0237	√
17	10/SPJ/14/10/0303	√
18	10/SPJ/14/10/0298	√
19	10/SPJ/14/10/0318	√
20	10/SPJ/14/10/0269	√
21	10/SPJ/14/10/0300	√
22	10/SPJ/14/10/0279	√
23	10/SPJ/14/10/0276	√
24	10/SPJ/14/10/0282	√
25	10/SPJ/14/10/0014	√
26	10/SPJ/14/10/0060	√
27	10/SPJ/14/10/0290	√
28	10/SPJ/14/10/0300	√
29	10/SPJ/14/10/0027	√
30	10/SPJ/14/10/0008	√
31	10/SPJ/14/10/0093	√
32	10/SPJ/14/10/0233	√
33	10/SPJ/14/10/0004	√
34	10/SPJ/14/10/0067	√
35	10/SPJ/14/10/0023	√
36	10/SPJ/14/10/0030	√
37	10/SPJ/14/10/0041	√

38	10/SPJ/14/10/0109	√
39	10/SPJ/14/10/0123	√
40	10/SPJ/14/10/0110	√
41	10/SPJ/14/10/0020	√
42	10/SPJ/14/10/0221	√
43	10/SPJ/14/10/0299	√
44	10/SPJ/14/10/0178	√
45	10/SPJ/14/10/0011	√
46	10/SPJ/14/10/0054	√
47	10/SPJ/14/10/0058	√
48	10/SPJ/14/10/0020	√
49	10/SPJ/14/10/0013	√
50	10/SPJ/14/10/0087	√

Lampiran 6

Pertanyaan dan Hasil Observasi Dokumen Surat Jalan

Atribut 1 : Apakah surat jalan terisi nomor surat jalan?

Atribut 2 : Apakah surat jalan terisi nomor revisi?

Atribut 3 : Apakah surat jalan terisi tanggal pembuatan?

Atribut 4 : Apakah surat jalan terisi nama pemasok?

Atribut 5 : Apakah surat jalan terisi alamat pemasok?

Atribut 6 : Apakah surat jalan terisi jenis dan nomor plat kendaraan yang digunakan?

Atribut 7 : Apakah surat jalan terisi jumlah barang yang dikirim?

Atribut 8 : Apakah surat jalan terisi nama barang yang dikirim?

Atribut 9 : Apakah surat jalan ditanda tangani oleh pembuat dan penerima?

Nama Perusahaan : PD. Karunia										
Periode Pemeriksaan : Oktober 2014										
Lingkup : Dokumen Pengeluaran Bahan Baku										
Sampling : Surat Jalan										
No	No. SJ	Atribut								
		1	2	3	4	5	6	7	8	9
1	168437	√		√	√			√	√	√
2	168449	√		√	√			√	√	√
3	168261	√		√	√			√	√	√
4	168206	√		√	√			√	√	√
5	168201	√		√	√			√	√	√
6	168227	√		√	√			√	√	√
7	168224	√		√	√			√	√	√
8	168255	√		√	√			√	√	√
9	168260	√		√	√			√	√	√
10	168269	√		√	√			√	√	√
11	168116	√		√	√			√	√	√
12	168387	√		√	√			√	√	√
13	168439	√		√	√			√	√	√
14	168399	√		√	√			√	√	√
15	168476	√		√	√			√	√	√
16	168214	√		√	√			√	√	√
17	168221	√		√	√			√	√	√
18	168311	√		√	√			√	√	√

19	168584	√		√	√			√	√	√
20	168256	√		√	√			√	√	√
21	168269	√		√	√			√	√	√
22	168371	√		√	√			√	√	√
23	168117	√		√	√			√	√	√
24	167862	√		√	√			√	√	√
25	167863	√		√	√			√	√	√
26	167998	√		√	√			√	√	√
27	167878	√		√	√			√	√	√
28	167932	√		√	√			√	√	√
29	167922	√		√	√			√	√	√
30	167987	√		√	√			√	√	√
31	167990	√		√	√			√	√	√
32	167812	√		√	√			√	√	√
33	167890	√		√	√			√	√	√
34	168436	√		√	√			√	√	√
35	168205	√		√	√			√	√	√
36	168387	√		√	√			√	√	√
37	168475	√		√	√			√	√	√
38	168211	√		√	√			√	√	√
39	168255	√		√	√			√	√	√
40	168070	√		√	√			√	√	√
41	168269	√		√	√			√	√	√
42	168022	√		√	√			√	√	√

43	168091	√		√	√			√	√	√
44	168210	√		√	√			√	√	√
45	168215	√		√	√			√	√	√
46	168183	√		√	√			√	√	√
47	168162	√		√	√			√	√	√
48	168132	√		√	√			√	√	√
49	168033	√		√	√			√	√	√
50	168078	√		√	√			√	√	√

Lampiran 7

Pertanyaan dan Hasil Observasi Dokumen Lembar Penerimaan Jasa

Atribut 1 : Apakah lembar penerimaan jasa ditanda tangani oleh kepala gudang dan kepala pengadaan?

Nama Perusahaan : PD. Karunia		
Periode Pemeriksaan : Oktober 2014		
Lingkup : Dokumen Penerimaan Bahan dalam Proses		
Sampling : LPJ		
No	No. LPJ	Atribut
		1
1	10/LPJ/14/10/0255	√
2	10/LPJ/14/10/0247	√
3	10/LPJ/14/10/0098	√
4	10/LPJ/14/10/0150	√
5	10/LPJ/14/10/0183	√
6	10/LPJ/14/10/0245	√
7	10/LPJ/14/10/0243	√
8	10/LPJ/14/10/0213	√
9	10/LPJ/14/10/0096	√
10	10/LPJ/14/10/0282	√
11	10/LPJ/14/10/0152	√

12	10/LPJ/14/10/0248	√
13	10/LPJ/14/10/0148	√
14	10/LPJ/14/10/0042	√
15	10/LPJ/14/10/0253	√
16	10/LPJ/14/10/0252	√
17	10/LPJ/14/10/0001	√
18	10/LPJ/14/10/0017	√
19	10/LPJ/14/10/0009	√
20	10/LPJ/14/10/0171	√
21	10/LPJ/14/10/0086	√
22	10/LPJ/14/10/0117	√
23	10/LPJ/14/10/0176	√
24	10/LPJ/14/10/0136	√
25	10/LPJ/14/10/0211	√
26	10/LPJ/14/10/0041	√
27	10/LPJ/14/10/0095	√
28	10/LPJ/14/10/0298	√
29	10/LPJ/14/10/0086	√
30	10/LPJ/14/10/0034	√
31	10/LPJ/14/10/0085	√
32	10/LPJ/14/10/0064	√
33	10/LPJ/14/10/0092	√
34	10/LPJ/14/10/0027	√
35	10/LPJ/14/10/0066	√

36	10/LPJ/14/10/0151	√
37	10/LPJ/14/10/0172	√
38	10/LPJ/14/10/0040	√
39	10/LPJ/14/10/0008	√
40	10/LPJ/14/10/0029	√
41	10/LPJ/14/10/0154	√
42	10/LPJ/14/10/0189	√
43	10/LPJ/14/10/0109	√
44	10/LPJ/14/10/0130	√
45	10/LPJ/14/10/0209	√
46	10/LPJ/14/10/0281	√
47	10/LPJ/14/10/0251	√
48	10/LPJ/14/10/0153	√
49	10/LPJ/14/10/0084	√
50	10/LPJ/14/10/0002	√